

PROGRAM LEADER: HORSE

Qualifications

- Must be at least 18 years of age.
- Must hold Documentation of previous horseback riding/instructor experience.
- Experience working with individuals with disabilities is desired.
- Physically capable of handling the rigors of day to day care for the severely disabled, ages 7 to older adults. Campers' weights may vary from 35 – 300 pounds.
- Must hold current CPR and First Aid certificates.
- Must agree to abide by *Ability First* rules and policies.
- Must be able to lift 75 lbs. and perform the physically rigorous daily tasks for individuals with severe physical disabilities.

Duties and Responsibilities

- Attends *Supervisor/Program Staff* Training prior to staff orientation to prepare program area and plan summer activities.
- Attends and participates in staff orientation week and ongoing training sessions throughout the summer.
- During orientation, responsible for training staff in the rules and procedures of the program area. Safety and emergency procedures are to be emphasized and followed.
- Responsible for the care and feeding of the horses. Maintain stable and dock area, and keep equipment and horses in good condition. Horses are to be worked with daily and stable cleaned on a regular basis.
- Responsible for maintaining program area and keeping equipment and supplies in order.
- Plans and implements activities for program area adapted to the different ability levels of all campers. Supervises campers in area and utilizes staff in the most effective ways.
- Directly responsible to the Program Director, but works closely with all program staff in the planning of program activities and special events.
- Prepares written reports at the end of each session evaluating program. Submits 3 complete lesson plans throughout the summer to add to the program resource files.
- Assists counselors with camper care and supervision. This includes dressing, bathing, toileting, grooming, feeding, lifting, and transferring.
- Performs cabin duty at night and afternoon rest period according to a rotating schedule.
- In an emergency, assumes responsibility of any job deemed necessary by the Camp Director to ensure the safety of all campers and staff.
- At the end of the summer season:
 - Completes end of summer report.
 - Closes down program area and completes an inventory of supplies on hand with recommendations for the following year.